

International Institute Academic Planning Council  
Friday May 7, 2004  
9:00-10:30 a.m.  
206 Ingraham Hall

Agenda

1. Minutes of the meeting April 16, 2004\*
2. Faculty seed position selection\*
  - Discussion of the three proposals for faculty positions
  - Ranking by the APC (ballots will be used)
  - APC approval of the position to recommend to the Institute deans
3. Discussion of the PhD in Development Studies\* (guests include Prof. Joe Elder, interim chair; Prof. Fred Buttel, incoming chair; Ms. Christine Elholm, advisor)
4. Clarification of the 4/16/2004 vote to support the editorial office of the Journal of Asian Studies\*
  - Request was for four years match support of:
  - 2005-2006 \$4,000
  - 2006-2007, 2007-2008, 2008-2009 \$5,000
5. Announcements
6. Other business

\* Materials attached or circulated by email

DRAFT Minutes of the International Institute Academic Planning Council April 16, 2004

Present: S. Albuquerque, K. Berghahn, G. Bousquet, I. Coxhead, M. Curtin, J. Cutter, J. Delehanty, V. Dharwadker, S. Dickson, J. Fair, C. Halaby, M. Hauner, B. Kaiser, C. Meschievitz, D. Morgan, A. Tripp, C. Williams

1. The minutes of the APC meeting of Feb 20, 2004 were read and approved.
2. Announcements noted: a) Middle East Studies received a two year Title VI A grant to build up curriculum; b) the campus allowed the FLAS awards to go out for 2004-2005, but Gilles warned the Title VI chairs that things are not resolved completely; all interested parties will be required to participate in a process to find a long term solution to the FLAS top-off problem as well as help find the resources to cover 2004-05 costs; International Studies was asked to contribute on a one-time basis to the costs and this will have repercussions as Gilles will have to re-visit International Studies existing financial obligations and commitments to cover the unexpected "charge" by the campus for FLAS; c) chairs and staff were asked to reserve May 12<sup>th</sup> for an end of the year reception where chairs stepping down and departing visiting professors and others will be honored; d) World Language Day in April 13<sup>th</sup> was a resounding success; e) there will be a NCOLCTL workshop and inauguration of the Language Institute on April 29<sup>th</sup>; f) Terry Hartle of ACE will speak on April 27<sup>th</sup> on Title VI issues.
3. Faculty seed position selection. Aili and Gilles reviewed the process set up for review of the submitted proposals (from the CFP) and highlighted the criteria to be emphasized in the evaluation of the submissions. A faculty ad hoc sub committee met prior to the meeting to undertake a review and present recommendations to the full APC. The sub committee looked at seven (7) proposals and noted that all met the basic criteria in some fashion. After ranking the proposals (1 being highest, 7 being lowest) the sub committee reported that there was spirited discussion on each proposal, with strong advocates for each one voicing their opinions. The sub committee recommended to the APC that three (3) be given the opportunity to submit final proposals. After some discussion the APC adopted the recommendation unanimously. The APC also urged that the process be reviewed and fine tuned should there be any future competitions.
4. Financial requests. a) The APC approved the request for support for the Journal of Asian Studies for 05-06 for \$4,500 and for \$5,000 thereafter during its proposed stay on campus; b) The APC approved a request from CGES for matching funds of \$6,700 for a proposal to the Humboldt Foundation for a multi-year series of faculty and grad student workshops that will lead to a publication; c) The APC allocated \$2,500 for conference support for a WAGE workshop in 2005-2005 on the WTO dispute settlement processes and developing countries. The APC welcomed the inclusion of the developing world in this event and urged

Shaffer and his colleagues to integrate academics and experts from the developing world into all aspects of the event; they also suggested other match might come from the law school as well as other programs.

5. Discussion of the PhD in Development Studies. The APC continued its discussion of the needs of the PhD in Development Studies. A formal request from the program to have the Institute become the administrative home of the program was received on April 15<sup>th</sup>. The APC discussed a range of financial needs the program might have. The informal discussion concluded by asking Gilles to invite the program leadership to submit a complete dossier on the PhD program and its prospects, needs, etc, and to attend the May 7<sup>th</sup> meeting to discuss the program. The APC will then consider what other information it may need before it can take steps to make an active decision on the request for becoming the PhD program's administrative home.

There being no other business, the meeting was adjourned.